JOB APPLICATION FORM

DATE OF APPLICATION

Position _____ Date _____

Employment Type ◯ Part-Time ◯ Full-Time ◯ Seasonal

PERSONAL INFORMATION

Full Name _____ Phone _____

Desired Start Date _____ Email _____

Address _____

City/State _____ Zipcode _____

Are you 16 years of age or older? ◯ Yes ◯ No

EDUCATIONAL BACKGROUND

Degree / Course	University / Institute	Year of Graduate	City
1.	1.	1.	1.
2.	2.	2.	2.
3.	3.	3.	3.

EMPLOYMENT HISTORY

Company Name _____ Phone _____

Supervisor _____ Job Title _____

Reason For Leaving _____

Dates Employed From -To _____ May we contact this employer? ◯ Yes ◯ No

EMPLOYMENT HISTORY

Company Name

Phone

Supervisor

Job Title

Reason For Leaving

Dates Employed From -To

May we contact this employer? Yes No

Company Name

Phone

Supervisor

Job Title

Reason For Leaving

Dates Employed From -To

May we contact this employer? Yes No

REFERENCES (PROFESSIONAL ONLY)

Name

Relationship

Phone

Name

Relationship

Phone

Name

Relationship

Phone

Name

Relationship

Phone

- Have you read and understand the job description for this position? ◯ Yes ◯ No
- Are you Legally authorized to work in the United States for our Company? ◯ Yes ◯ No
- Do you now or will you in the future require sponsoring for employment visa states (e.g. H-1B visa status) to work legally for our company in the united states? ◯ Yes ◯ No
- Have you ever been terminated, discharged or forced to resign from a position? ◯ Yes ◯ No

  If yes, why?

- Describe your greatest strengths / skills revelant to this position.

DISCLAIMER AND SIGNATURE

I certify that the information provided is true and complete to the best of my knowledge. I understand that Discovery Place Child Care Center may conduct a background check, including criminal history and child abuse registry, as part of the hiring process.

I authorize Discovery Place Child Care Center to contact references and verify past employment. I understand that employment is contingent upon meeting licensing and legal requirements.

Signature:

Date:

Attach your resume to this job application form.

Send it via email or hand it over to the Office at 623 Hwy 32 S. TRF, MN 56701

218-681-5202 director@discoveryplacetrf.org www.discoveryplacetrf.org